



CAR

ECONOMY CLASS



TRANSFER RATE				
Type of vehicle	Vehicle model	Vehicle capacity	Arrival transfer rate	Departure transfer rate
Economy	Ford Focus, Chevrolet Lacetti Chevrolette Cruze Nissan Tiida	Seating :max 2 pax Luggage: max 2	2600	2600

BUSINESS CLASS CAR



TRANSFER RATE				
Type of vehicle	Vehicle model	Vehicle capacity	Arrival transfer rate	Departure transfer rate
Business	Ford Mondeo, Nissan Teana	Seating :max 2 pax Luggage: max 2	2950	2950

BUSINESS + CLASS CAR



TRANSFER RATE				
Type of vehicle	Vehicle model	Vehicle capacity	Arrival transfer rate	Departure transfer rate
Business +	Mercedes W -211 E class	Seating :max 2 pax Luggage: max 2	4800	4800





MINIVAN

Minivan, 15 seats



TRANSFER RATE				
Type of vehicle	Vehicle model	Vehicle capacity	Arrival transfer rate	Departure transfer rate
Passenger Van	Mercedes Sprinter	Seating :max 15 pax Luggage: max 10	5600	5600

Minivan, 5 seats



TRANSFER RATE				
Type of vehicle	Vehicle model	Vehicle capacity	Arrival transfer rate	Departure transfer rate
Minivan	Houndai Grand Starex	Seating :max 5 pax Luggage: 5 max	4200	4200

WAITING TIME

Airports – 2 hours after the scheduled time of plane landing;

Hotels – 30 minutes after the ordered time.

MEET AND GREET AT THE AIRPORT

Participants who have ordered transfers in Academservice, after they completed passport and customs control procedures will be met by Academservice staff at Academservice desks at the airports.

Participants who arrives at Terminal E and Terminal F of Sheremetyevo Moscow International Airport, after passport and customs control, should address the Academservice Desk located in Terminal F (Sheremetyevo-2) on the 1-st level;





Participants who arrives at "Sheremetyevo-3 (Terminal D) International Airport" should address the Academservice representative Desk located at Sheremetyevo-3 (Terminal D) International Airport in the arrivals hall under the sign "Hotel Reservation";

Participants who arrives at Domodedovo International Airport should address Academservice desk located at Domodedovo International Airport in the arrival zone of the international flights;

Participants who arrives at Vnukovo International Airport should address the Academservice representative Desk located on the 1st floor in the arrival hall.

GENERAL TERMS AND CONDITIONS

All rates are given in Russian rubles per vehicle and include VAT 18%;

Final confirmation will be provided by ACADEMSERVICE either by fax or e-mail upon 100% prepayment.

All reservations are subject to availability at the moment of booking.

The deadline for transfers' booking is 01 October 2014.

Requests made after 02 October is available upon request.

Any modification or amendment request to a transfer booking should be made in written form and sent to local@cop6russia.org. no later than 01 October 2014..

TERMS OF CANCELLATION

Cancellation request must be made in written and submitted to local@cop6russia.org no later than 01 October 2014 (no penalty will be imposed).

Cancellations made after 02 October 2014 or No-Show are subject to 100% cancellation fee.

TERMS OF PAYMENT

100% prepayment for transfer is required at the moment of booking.

METHODS OF PAYMENT

Payment can be made by Credit Card in RUB (AMERICAN EXPRESS and ELECTRON CARDS are not accepted) or by Bank transfer in RUB, USD or EURO.

Please note that bank transfer fees are at participant or company's charge.

